

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates
 Region/Locality: Northern Neck / Middle Peninsula
 Period: 8/29/2004 to 9/25/2004

Activity Report			
Task	Locality	Hours this Period	Comments
Active Tasks			
PROJECT REPORTING			
Provided status updates to all PSAPs in region regarding WSP implementations.	Region	3.00	
Developed Monthly report submittal to WSB.	Region	3.00	
PLANNING			
Letters for Phase II request after assessment of PSAP.	Region		
Reviewed reports from WSPs and confirmed current status of implementation with each PSAP for each carrier.	Region	9.00	Review maps for Lancaster County, Caroline County, King and Queen County, and Northumberland County for wireless carriers to start testing Phase I and Phase II.
ASSESSMENTS			
CPE assessment			
	West Point	3.00	Review CPE cost for West Point. Request sent to State for funding for new CPE with mapping, State oked funding.
	Richmond County	2.00	New CPE installed in Richmond County. Training set for October. Mapping upgrade to be ordered in October.
	King and Queen	3.00	Contacted Verizon to get new CPE installed in King and Queen County. Verizon will not install equipment to test until County is 98% ready on phone number and addressing. Phase I can not start until equipment is installed.
	Caroline County	5.00	Caroline County to move to new location with new CPE and Radio. Phase I testing complete with all carriers, all carriers ready to start Phase II testing in October.
TRUE-UP			
	Caroline County	5.00	Assisted with Caroline County True-up
	Richmond County	2.00	Assisted with true-up Richmond County
	Mathews County	6.00	Assisted with True-up with Mathews County
	King and Queen	3.00	Assisted with true-up with King and Queen County

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ACCEPTANCE TESTING/CUT-OVER			
Phase I Service Testing		6.00	Essex County trunk tests for Cingular with Verizon. Problems with getting calls to PSAP. Phase I testing with Cingular unsuccessful. Cingular will try to deploy in October.
Phase II Service Testing		3.00	Caroline County Phase II testing with Cingular failed. Retest set for October.
Phase II Service Testing		4.00	Middlesex County Phase II testing for Cingular retest. Cingular now deployed Phase II.
Phase I Service Testing		5.00	Caroline County Phase I testing with T-Mobile. Test successful, deployed Phase I with T-Mobile.
LEC/WSP LIAISON			
Phase II		4.25	Maps reviewed for Phase II testing in Caroline County and King Williams County completed. Maps reviewed for Phase I testing in Richmond County.
Follow-up on Phase I and Phase II		5.00	Follow-up on setting testing dates for several counties to do Phase I and Phase II testing.
PHASE II ASSISTANCE			
Phase II Readiness	Region	3.00	Continued the coordination for Phase II with the WSP on the implementation with PSAPs recently completing their Phase I testing. Depending on schedules and PSAP coordinator availability, meetings were by phone or in person. Follow up to continue on this work until Phase II deployed.
Phase II Letters			
MAPPING/GIS ASSISTANCE			
	Essex County	7.00	Essex County site visits set for September.
	King William County	4.00	King William County move to new building set for October. Phase II testing will start November with WSP.
	Northumberland County	4.00	Mapping contract signed, equipment should be installed in October. Phase II testing set for November.

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	Lancaster County	7.00	Lancaster County mapping contract on hold because of pricing increases after meeting with vendor.

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TRAINING ASSISTANCE			
Phase I & Phase II Training	Region	2.00	Training with several counties set for October, Phase II.
SUMMARY			
LRK assisted Northumberland County and Lancaster County with selection of vendor for mapping. Northumberland signed contract with Verizon Lancaster County contract on hold with GeoComm for mapping pricing issue.			There are 9 PSAPs in the NN/MP Region that are capable of handling Phase I calls and all are handling at least some Phase I calls. Several carriers are still working on Phase I deployment. Phase II deployment started for NN/MP region with only four Counties taking Phase II call at this time.
LRK set up site visits with to PSAPs to review mapping for Essex County. Contract should be signed in October.			The current deployment schedules for Phase I are now complete for 9 of the PSAPs. Not all WSPs have deployed in all 9 PSAPs at this time. Phase II deployment for all PSAPs in the NN/MP region, except for King and Queen, Mathews and Richmond Counties, has been started. New equipment for all PSAPs except for Mathews has been delivered as of this time.
LRK scheduled Phase I and Phase II testing for Caroline County, King William County, Northumberland County and Essex County. WSP have started testing. Testing should be completed by the end of November for these counties.			
LRK unable to get Verizon to install CPE in King and Queen County until addressing is 98% complete. Addressing is now complete for King and Queen County CPE should be installed in November. Phase I wireless testing to start as soon as equipment is installed.			
TOTAL HOURS		98.25	